



## PROFESSIONAL DEVELOPMENT COMMITTEE

**SUMMARY:** Nursing professional development is the lifelong process of active participation by nurses in learning activities that assist in developing and maintaining their continuing competence, enhance their professional practice, and support achievement of their career goals. Nursing professional development builds on the educational and experiential bases of nurses across their professional careers for the ultimate goal of ensuring the quality of health care to the public.<sup>1</sup>

### SPECIFIC RESPONSIBILITIES

The following responsibilities are the responsibilities of the Professional Development Committee.

1. Function as the provider unit for Continuing Education (CE) activities to meet American Nurses Credentialing Centers Commission on Accreditation (ANCC) criteria.
2. Promote ANA standards of practice and education.
3. Promote the use of research findings to support association activities, educational offerings, and information disseminated to consumers.
4. Generate ideas for educational activities based on identified learning needs of the membership.
5. Plan, implement and evaluate DNA educational activities. These activities may include but are not limited to:
  - a. Fall and Spring General Membership Conferences
  - b. Advance Practice Nursing Conferences
  - c. Research Conference (in collaboration with local chapters of Sigma Theta Tau International)
  - d. Continuing Education Unit (CEU) offerings in the *DNA Reporter*, the official DNA publication

### COMPOSITION

The Professional Development Committee shall consist of a chairperson and a minimum of five (5) additional members who will have educational, administrative, research and/or clinical expertise.

### QUALIFICATIONS

At least one (1) member will have a graduate degree in nursing or a related specialty. If the graduate degree is in a related discipline, then the baccalaureate degree must be in nursing.

### TERM OF PARTICIPATION

Chairperson of the Professional Development Committee shall serve a two-year term or until a successor is appointed. Selection for a new Chairperson shall take place in the Fall of odd-years.<sup>2</sup>

No member of a standing committee may serve more than two (2) consecutive terms on any one standing committee.<sup>3</sup>

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<sup>1</sup> American Nurses Association (ANA). 2000. *Scope and Standards of Practice for Nursing Professional Development*. Page 4.

<sup>2</sup> DNA bylaws-Article VII, Section 3

### **TIME COMMITMENT**

The following is an estimate of time spent in fulfilling the duties of Chairperson:

1. Attends DNA Membership Meetings at the Fall and Spring Conferences.
2. Attends DNA Board Meetings as called by President with a minimum of four meetings a year.
3. Calls and attends meetings as needed to plan, implement, and evaluate professional development programs. Conference calls and emails may take the place of face-to-face meetings.
4. Attend DNA professional development conferences.
5. Submits quarterly news article to be included in the *DNA Reporter*.

The following is an estimate of time spent in fulfilling the duties of committee member:

1. Attends meetings as needed to plan, implement, and evaluate professional development programs. Conference calls and emails may take the place of face-to-face meetings.
2. Attend DNA professional development conferences.

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<sup>3</sup> DNA bylaws-Article VII, Section 5